



# ELECTIONS

## LOVE YOUR JOB

## RUN THE **YOU**UNION

# Job Description.

## EU Students Officer.

---

With the effect that leaving the EU will have on our EU Students being largely unknown, the Union have introduced this new Officer role to the Executive Committee. This role will coordinate the representation of our EU members at a campus-wide, local and national level. You will also be responsible for raising awareness of issues affecting EU students, ensuring that their views and opinions are reflected in all areas of Union and University activity.

# More than just a job.

---

Union of Brunel Students exists to ensure that every Brunel student has the opportunity to enjoy, challenge, influence and benefit from all aspects of their studies and the wider student experience. It is this vision that guides everything we do as an organisation and we believe that with the right people and a commitment to our values we can deliver huge change on campus.

That is where you come in. As a candidate for the role of International Students Officer you have taken the first step towards leading a charity with a turnover of over £2.7M, just let that sink in for a moment.

If successful in your campaign, you will be a member of the Unions Executive Committee and Student Assembly, representing over 15,000 students and leading on key campaigns and projects.

Day-to-day you will spend time delivering on campaigns that will directly impact the lives of students on campus, be out and about speaking to students about what they want to see happen at Brunel and ensure that the Union is delivering on its democratic mandates. You will also have ample opportunities to attend a wide range of student group events, networking dinners and award ceremonies to name just a few.

But you won't be alone in delivering all of this. You will have the full support of the Union's staff team behind you and you will be able to lean on that considerable experience that exists here.

Most importantly is the team spirit you will build with your fellow Officer team who will be standing alongside you every step of the way.

# What's involved.

---

If you are successfully elected by your fellow students you will serve in an unpaid voluntarily post for one academic year.

All Executive Officers share broad duties which alongside realising their manifesto commitments include:

## As an Executive Member:

- Represent student views to the Students' Union, University and external stakeholders.
- Contribute to, and influence the University's strategy both through any relevant committees and informal meetings with key staff, to ensure that student interests are effectively represented.
- Attend regular Executive Committee Meetings.
- Work closely with the other Officers on delivering priority campaigns on issues affecting our members.
- Provide support for and help organise student-led campaigns on campus.
- To create innovative campaigns that galvanise the Student Membership.
- To effectively implement all campaigns that result from Union Policy as set by Referendum, Union meetings, and Student Assembly.

## As a Student Assemble Member:

- Attend Monthly meetings during term time.
- Ensure the student voice is represented in decisions being made at Student Assembly, by actively participating in the meetings discussions.
- Ensure you deliver a report on the work you have done in a timely manner when requested to do so for the purposes of accountability.
- To identify and suggest campaigns for Union Policy.

# Jargon Buster.

---

## **Manifesto:**

A document outlining the aims of the candidate, including policies and goals for their year in office.

## **Sabb/Sabbatical Officer:**

One of the six officer positions (President, VP College (3x), VP Student Activities, and VP Postgraduate) that you can run for. Each officer holds their job position for one year, or two if they run for re-election and are successful. They lead on the Union's campaigns, sit on important college committees, and are a big part of the decision making process within the SU. They are also trustees of the Students' Union and sit on the Board of Trustees.

## **Ex Officio:**

Certain roles are automatically given membership of council and committees due to the role/position they hold. An example of this is that the President is a member of the University Council.

## **Hustings:**

A form of interview or debate for candidates. This often takes shape in the form of a Question Time event

# Key information.

---

## Hours of work:

This post is Voluntary and it is estimated to take up to 5 hours per week

## Duties and Responsibilities:

- To identify and communicate the experience of EU Students within the Membership.  
To implement campaigns and raise awareness of issues facing EU Students.
- To strive for equality for all EU, irrespective of age, gender, race, sexuality, disability, religious belief, or political belief.
- To encourage the participation of EU students in the Students' Union.
- Work with the relevant staff within the University as necessary to address the needs and concerns of EU Students.
- To be the Unions student lead on liaising with the University and other organisations offering services to EU Students, over matters affecting those students, including the National Union of Students.
- Formulate and Chair a forum for student input into EU student representation
- Organise and/or participate in the planning of cultural integration campaigns, along with the International Students' Officer

# Benefits.

---

## **Benefits:**

- Discount at Starbucks Loco's.
- Guest list for (Mega) Globals.
- Opportunity to develop key leadership and negotiation skills, whilst acting to deliver positive impact on the experience of more than 15,000 student members.

## **Training:**

- Full SU induction period.
- Training courses provided by NUS.
- Role specific learning and development opportunities.



**For more information: [brunelstudents.com/elections](https://brunelstudents.com/elections)**